

JOB TITLE	:	SENIOR NURSING OFFICER
SALARY SCALE	:	JG7-(MED)
REPORTS TO	:	MEDICAL DIRECTOR
RESPONSIBLE FOR	:	NURSING OFFICER / MIDWIFE ENROLLED NURSE / MIDWIFE

JOB PURPOSE

To provide quality nursing care services in WMC and the Community.

- **Primary Location:** Kasangati, Wakiso District, Uganda
- **Posting End Date:** 15-JANUARY-2023
- **Employee Class:** Full Time Employee
- **Date Available:** Immediately
- **Hours per Shift:** Varies
- **Length of Shift in weeks:** Varies
- **Shifts per cycle:** Varies
- **Shift Pattern:** Days, Evenings, Nights, Weekends, On Call
- **Days Off:** TBD
- **Salary/Month:** Negotiable

KEY FUNCTIONS

- i. Participating in planning, budgeting, monitoring and evaluation of Nursing Services;
- ii. Enforcing WMC's Code of Conduct, Bylaws, Policies, Procedures and Guidelines;
- iii. Ensuring adherence to the Professional Code of Conduct and Ethics;
- iv. Providing support supervision in the provision of nursing care;
- v. Preparing and implementing nursing services duty roaster;
- vi. Requisitioning and accounting for medical supplies and equipment;
- vii. Maintaining a clean and healthy ward environment;
- viii. Compiling and submitting reports to the Medical Director;
- ix. Carrying out Human Resource Management functions including identifying nursing health workforce needs, performance appraisal and training; and
- x. Participating in Support supervision.

PERSONAL SPECIFICATIONS

- i. **Qualifications**
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- Must be double trained Nurse at Registered level such as Registered Nurse/Psychiatry or with a certificate in Nursing Administration or Health Services Management from a recognized Institution.
- Degree in Nursing from a recognized training Institution is an added advantage.
- Must be registered and licensed with the Nurses and Midwives Council.

ii. Experience

- At least six (6) years of working experience, three (3) of which at Nursing Officer level in a reputable organization.

iii. Competencies

- Planning, Organizing and Coordinating;
 - Coaching and mentoring;
 - Counseling and guidance;
 - Concern for quality and standards;
 - Ethics and integrity;
 - Time management.
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