

JOB TITLE	:	CLINICAL OFFICER
JOB REFERENCE NUMBER	:	WMC0022
SALARY SCALE	:	JG8-(MED)
REPORTS TO	:	SENIOR MEDICAL OFFICER
RESPONSIBLE FOR	:	N/A

JOB DESCRIPTION

As a Registered Clinical Officer (CO), you will perform general and specialized medical duties such as diagnosis and treatment of disease and injury, ordering and interpreting medical tests, performing routine medical and surgical procedures, and referring patients to other healthcare practitioners.

- **Primary Location:** Kasangati, Wakiso District, Uganda
- **Posting End Date:** 15-MAY-2021
- **Employee Class:** Full Time Employee
- **Date Available:** 15-JUN-2021
- **Hours per Shift:** Varies
- **Length of Shift in weeks:** Varies
- **Shifts per cycle:** Varies
- **Shift Pattern:** Days, Evenings, Nights, Weekends, On Call
- **Days Off:** TBD
- **Salary/Month:** Negotiable

KEY FUNCTIONS

- i. Continuously maintain established policies and procedures, objectives, quality assurance program, safety, environmental and infection control standards.
 - ii. Continuously perform basic medical procedures within licensure as per policy
 - iii. Frequently write initial patient histories, assess patient's conditions, and assists in the development of individual care plans for patients as directed by physician.
 - iv. Frequently arrange for patients' ordered hospital admission, diagnostic, therapeutic, and dietary services
 - v. Continuously monitor and ensures accuracy of recording in patient's clinic record.
 - vi. Continuously adhere to established triage protocol in screening incoming referrals and determine if appropriate for service.
 - vii. Continuously promote positive customer/patient relations
 - viii. Continuously maintain positive relationship with staff providing support and assistance to ensure quality and quantity of work and care are achieved
 - ix. Continuously demonstrate ability to prioritize work and adapt to changes in workload
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- x. Frequently demonstrate continued professional growth
- xi. Perform other related work as required
- xii. Philosophy consistent with the Wyra Medical Centre Policies, Confidentiality, Privacy, and Corporate Compliance programs including Government Laws
- xiii. Philosophy consistent with the Wyra Medical Centre mission to deliver high quality and compassionate health care services to our patients, their families, and communities we serve, focusing on customer service

PERSONAL SPECIFICATIONS

i. Qualifications

- Must have a Diploma in Clinical Medicine and Community Health or its equivalent from a recognized Institution
- Must be registered and licensed with the Allied Health Professionals Council.

ii. Experience

- Preference given to applicants with minimum of Two (2) years clinical experience in related practice.

iii. Competencies

- Knowledge of policies, regulations, and procedures to administer patient care
 - Knowledge of current theories of professional nursing practice and principles to provide comprehensive health care to patients based on a wide range of physical, emotional, cultural, social, and medical factors affecting these patients
 - Ability to establish and maintain effective working relationships with patients and their families, medical staff, clerical staff and the public
 - Ability to interpret, adapt and apply guidelines and procedures
 - Ability to communicate clearly
 - Ability to perform effectively under stressful situations
 - Ability to effectively interact with unpleasant elements to obtain a positive outcome
 - General clerical skills including, but not limited to operation of MS Office and other related IT software
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