

JOB TITLE	:	SENIOR LABORATORY ASSISTANT
SALARY SCALE	:	JG8-(MED)
REPORTS TO	:	SENIOR LABORATORY TECHNOLOGIST
RESPONSIBLE FOR	:	LABORATORY ASSISTANT LABORATORY ATTENDANT

JOB DESCRIPTION

To conduct generalized laboratory tests for disease diagnosis, treatment, prevention and control.

- **Primary Location:** Kasangati, Wakiso District, Uganda
- **Posting End Date:** 15-JANUARY-2023
- **Employee Class:** Full Time Employee
- **Date Available:** Immediately
- **Hours per Shift:** Varies
- **Length of Shift in weeks:** Varies
- **Shifts per cycle:** Varies
- **Shift Pattern:** Days, Evenings, Nights, Weekends, On Call
- **Days Off:** TBD
- **Salary/Month:** Negotiable

KEY FUNCTIONS

- i. Conducting, analyzing and interpreting laboratory test results and submit reports;
- ii. Liaising with Ward management in the preparation of patients for Laboratory tests;
- iii. Advising Clinical Staff in collection, handling and transportation of specimens to the Laboratory;
- iv. Requisitioning and accounting for laboratory materials and sundries;
- v. Maintaining an inventory of the laboratory equipment and ensure their functionality;
- vi. Enforcing safety and quality control measures in the laboratory;
- vii. Participating in primary health care activities;
- viii. Compiling, analyzing and preparing performance reports for submission to relevant authorities;
- ix. Carrying out research activities;
- x. Complying with WMC's Code of Conduct, Bylaws, Policies, Procedures and Guidelines, as well as the Professional Code of Conduct and Ethics; and
- xi. Participating in Continuous Professional Development activities.

PERSONAL SPECIFICATIONS

- i. **Qualifications**
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- Must have a Certificate in Medical Laboratory Technology/Techniques from a recognized Institution.
- Must be registered and licensed with the Allied Health Professionals Council.

ii. Experience

- Five (5) years Laboratory experience, three (3) of which as Laboratory Assistant in a reputable organization is an advantage.

iii. Competencies

- Information Technology;
 - Result orientation;
 - Concern for quality and standards;
 - Ethics and integrity;
 - Communication; and
 - Time management.
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